

**CAB Conference Call
March 27, 2025
12:00 ET
Meeting Minutes**

Participants:

Andrea	Jacobi Medical Center
Antoinette	University of Miami
Carol	Bronx-Lebanon Hospital Center
Claire	Harvard T.H. Chan School of Public Health
Eduardo	Harvard T.H. Chan School of Public Health
Falon	University of Colorado, Denver
Gena	University of Miami
Joy	Westat
Karim	Westat
Kim	Texas Children's Hospital
Kylie	Texas Children's Hospital
Liam	FSTRF
Mandy	Harvard T.H. Chan School of Public Health
Raiko	University of Colorado, Denver
Tameka	St. Jude Children Research Hospital

• **APPROVAL OF MINUTES**

The minutes from the February call were approved with no changes.

• **ICEBREAKER**

Mandy led the icebreaker.

• **SPRING RETREAT UPDATES/PLANNING**

Mandy explained that PHACS leadership decided the meeting will be switched to virtual. Sites have expressed concern on the financial stress due to the closure of the PHACS P01 grant, which would make travel to the meeting difficult. She acknowledged that the idea of not being able to meet in person is very disappointing. All the community group retreats will also be held virtually. Every community group has flexibility on when to hold the retreat. **Mandy** encouraged community members to think about ideas to make the CAB retreat engaging for everyone; what activities could be done. It is possible to send supplies by mail to the community members for those activities.

CAB members comments/feedback:

- **Kim** suggested having the CAB retreat during the week, not a weekend. She would like a session where everyone can draw a self-portrait or a portrait of another community member on a canvas.
 - **Tameka** agreed with painting a portrait on a canvas.
 - **Mandy** said that Sam could probably guide the community members on how to draw.
- **Raiko** commented that she loves mindfulness activities.

- **Antoinette** suggested inviting speakers to the CAB retreat. She mentioned that one topic of interest is new medications for babies and adults.
 - **Mandy** talked about the possibility of inviting the PHACS researchers that attended CROI. They could share with the CAB which new medications discussed at the conference.
 - **Kim** would like to have a group with expertise in advocacy.
 - **Gena** agreed on a talk about advocacy and the different ways for advocacy. How to advocate for yourself in the medical environment.
 - **Tameka** suggested topics on self-sufficiency and making smart goals.
- Other activities that were suggested:
 - Karaoke
 - Word Bingo
 - Trivia
 - Scavenger hunt in the house
 - Performance by Russ, Ben and Sean
 - Game where one player says a word and others need to sing a song containing that word.

Mandy will send out a survey to the CAB with questions regarding the CAB retreat.

NOTE: The next CAB call will be on April 24, 2025, at 12:00 PM ET.